

**21 NCAC 50 .1002            REQUEST FOR HEARING**

- (a) Any time an aggrieved party believes that individual's rights, duties, or privileges have been affected by the Board's administrative action, but has not received notice of a right to an administrative hearing, that individual may file a request for a hearing.
- (b) Before an individual may file a request, that individual shall exhaust all reasonable efforts to resolve the issue informally with the Board.
- (c) Subsequent to such informal action, if still dissatisfied, the individual shall submit a request to the Board's office, with the request bearing the notation: **REQUEST FOR ADMINISTRATIVE HEARING**. The request shall contain the following information:
  - (1) name and address of the petitioner,
  - (2) a statement of the action taken by the Board which is challenged,
  - (3) a statement of the way in which the petitioner has been aggrieved, and
  - (4) a statement of request for a hearing.
- (d) The Board shall acknowledge the request and take action consistent with 21 NCAC 50 .1003.

*History Note: Authority G.S. 87-18; 150B-22; 150B-38;  
Eff. May 1, 1989;  
Amended Eff. December 31, 2011;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. August 22, 2015.*